

## **Declaration of accessibility**

The Szczecin Municipality – the City Hall of Szczecin (hereinafter referred to as “public entity”) undertakes to ensure the accessibility of its website in accordance with the provisions of the Act of 4 April 2019 on digital accessibility of websites and mobile applications of public entities.

This declaration of accessibility applies to the website [www.domskandynawski.eu](http://www.domskandynawski.eu)

Date of publication of the website: 18-05-2021

Date of last major update of the website: 18-05-2021

## **Compliance status**

This Website is partially in accordance with the Act of 4 April 2019 on the digital accessibility of websites and mobile applications of public entities due to the non-compliance or exclusions listed below.

## **Inaccessible content**

- 1. Pictures and graphics are deprived of an alternate description.**

This declaration was drawn up on 2021-05-18 on the basis of the assessment of the public entity.

It is possible to use the standard keyboard shortcuts on the website.

## **Feedback and contact details**

1. If you have problems with website accessibility, please contact us.  
The contact person is Paweł Szczyrski, [bip@um.szczecin.pl](mailto:bip@um.szczecin.pl).
2. You can also contact us by telephone on (+91) 480 20 70. Requests for non-accessible information and requests for accessibility can also be made by telephone.
3. Everyone has the right to submit a request for digital accessibility of an indicated website, mobile application or their element and request that the information be made available through an alternative means of access.
4. The request must include:
  - 1) contact details of a person making the request,
  - 2) an indication of the website or its element which is to be digitally accessible,
  - 3) an indication of how to contact the person making the request,

- 4) an indication of the alternative means of access, if applicable.
5. Ensuring the accessibility of the digital website, mobile application or their element should be executed immediately, not later than within 7 days from the date of the request.
6. If it is not possible to meet this deadline, the requesting party should immediately be informed of the reasons for the delay and on the date when digital accessibility will be provided, however, this deadline may not be longer than 2 months from the date of the request.
7. The digital accessibility of an element of the website of a mobile application shall be refused if this would cause the risk exposing the integrity or reliability of the information conveyed.
8. If the digital accessibility cannot be provided, the requesting party should immediately be notified of the reasons why the digital accessibility cannot be provided.  
In order to provide an alternative way of access to the indicated element of the website or mobile application, points 4-7 shall apply respectively.

## **The appeal procedure**

1. When the digital accessibility of the website, mobile application or indicated element of the website or mobile application indicated in a request is refused, or when an alternative means of access is refused by the requesting party, in accordance with Article 18 (6) of the Act on the digital accessibility of the websites and mobile applications of public sector bodies, that person shall have the right to lodge a complaint about the digital accessibility of a website, mobile application or element of a website or mobile application.
2. The provisions of Section VIII of the Act of 14 June 1960 shall apply to complaints examined as part of proceedings on ensuring accessibility of a website or an element of a website or mobile application – the Code of Administrative Procedure.

In order to provide an alternative method of access the indicated element of a website or mobile application, the provisions of points 1 and 2 (above) shall apply respectively.

When a request for accessibility or an alternative means of accessing information is refused, the requesting party may lodge a complaint about the accessibility of the website, mobile application or an element of a website or mobile application.

Once the above procedure has been exhausted, an application may be submitted to the [Commissioner for Civil Rights Protection](#).

## Architectural accessibility

### The Office of the Scandinavian House at 6 Monte Cassino Street in Szczecin

The Office of the Scandinavian House is adapted to the needs of people with different types of disabilities. The facility operates on the ground floor of a multi-family building, so customers use the ground floor.

The Scandinavian House does not have its own parking spots. At the premises of the Scandinavian House, at a distance of 30 meters from the building, there is a parking spot for the vehicles of persons with mobility impairment, marked in accordance with the Regulation of the Minister of Infrastructure of 24 April 2019 amending the Regulation on detailed technical conditions for road signs and signals and road traffic safety devices and the conditions for their placement on the roads (Journal of Laws of 2019, item 2311).

### Description of accessibility of the building

#### 1. Adaptation for people with reduced mobility:

- 1) The venue has access ramps which enable persons with reduced mobility to enter the building;
  - 2) upon the entrance to the building there are stairs (3 steps), with a banister, on which the access ramps are placed;
  - 3) the entrance door to the building is not opened automatically;
  - 4) there is a toilet in the building which is adapted to the needs of persons with reduced mobility,
  - 5) doorways in the building are of appropriate width (at least 1 m) adapted for persons with reduced mobility.
2. The building does not have stair platforms/lifts;
  3. The building does not have passenger lifts or equipment for persons in a wheelchair to access it;
  4. In the halls there is a stand with a lowered table top, dedicated to people who move on wheelchairs.
  5. Persons experiencing permanent or temporary communication difficulties may contact the Hall of Szczecin via::

- email: [kontakt@domskandynawski.eu](mailto:kontakt@domskandynawski.eu)

- phone: +48 573 529 105

- and in person – entrance to the building at 6 Monte Cassino Street (Odrozdenia Square), the Scandinavian House employees do not use sign language, therefore handling affairs by an authorised person requires prior notification. In particularly complicated matters, an authorised person should request a wish to use the assistance of a sign interpreter at least 3 working days before the event, excluding emergencies. The service is free of charge for an authorised person who is a disabled person in compliance with the Act on vocational rehabilitation and social and employment of persons with disabilities.

**Contact details:**

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