

Privacy policy of the City of Szczecin services

I. Definition

1. Controller – means the City of Szczecin – the City Hall of Szczecin, 1 Armii Krajowej Square, 70-456 Szczecin, NIP: 851-030-94-10, REGON [business registry number]: 811684232, which provides services electronically and stores and accesses information about User's devices.
2. Cookies – means computer data, in particular small text files, saved and stored on devices through which the User accesses the Service websites.
3. Controller's Cookies – means cookies provided by the Controller, connected with providing electronic services by the Controller through the Service.
4. External Cookies – means cookies provided by the Controller's partners through the Service.
5. Service - means a Website or application under which the Controller runs a website, operating on domains:

<https://pe.szczecin.pl>, <http://pbr.szczecin.pl>, <http://bip.um.szczecin.pl>, <https://eurza.d.szczecin.pl>, <http://www.szczecin.pl>, <http://geoportal.szczecin.pl/>, <http://cmentarze.szczecin.pl>, <http://konsultuj.szczecin.pl/>, <http://osiedla.szczecin.pl/>, <http://inwestycje.szczecin.eu>, <https://sbo.szczecin.eu>, <http://przyjaznyrodzynie.szczecin.pl>, <https://domskandynawski.eu>.

6. Device – means and electronic device through which the User gains access to the Service.
7. User – means an entity for which electronic services may be provided, or with which an Agreement for the provision of electronic services may be conducted, in accordance with the Regulations and provisions of law.

II. General Principles

1. The Controller informs the Users of the Service about the performance of the imposed informational obligation existing in the case of the collection of personal data in accordance with Articles 13, 14 and 15 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter, "GDPR".
2. The Controller respects the Users' right to privacy. It takes care, with particular concern, of the protection of their personal data and uses appropriate technological solutions to prevent any interference with the privacy of Users and third parties. We would like every Internet user using our services and visiting our websites to feel absolutely safe, hence the registration and logging in process have been implemented in some of the Services. The User, after registering and logging in, gains access to many Service functionalities, including applications, forms, educational content, electronic services, etc. The process of registration is not obligatory in the case of other publicly accessible elements.
3. The Users' personal data collected by the Service are processed in compliance with the consent granted by the User or on the basis of other statutory prerequisites entitling to data processing in order to confirm the Users' personal data, in particular during the registration process, on the electronic voting platform, chats, during social consultations, the submission of applications, voting, in newsletters and on other

- official profiles of the City of Szczecin in social media (Facebook, Youtube etc.).
4. The collection of Users' personal data gathered by the Service is treated as a separate database, stored on the server in a special safety zone, ensuring adequate protection. Full access to the database is available only to the Controllers.
 5. There is no place in the Service for content that is against the Polish or international law, encouraging racial, religious or ethnic hatred. The Service is also free of pornography, morally reprehensible content and that which is generally considered unethical.
 6. Each User who has filled in the registration form or otherwise disclosed their personal data in the Service may request from the Controller access to the personal data and has the right to request correction, erasure and restriction of processing of their data. They can also object to the processing of data, as well as to data transferring to the extent regulated in the GDPR.
 7. At the same time, the User has the right to lodge a complaint to the supervisory body – the Personal Data Protection Office, when there are reasonable grounds to claim that personal data are processed by the Controller contrary to the provisions of the GDPR.
 8. The Controller does not pass on, sell or lend the collected Users' personal data to other persons or institutions, unless it is done in compliance with the consent or at the request of the User. However, the Controller may disclose collective, general statistical compilations. Such compilations regard traffic of the Service and do not contain data allowing identification of individual Users.
 9. The Website under which the Controller operates the Service may contain links to external websites which are owned and operated by independent entities. The Controller cannot be liable for rules applying to these websites concerning privacy.

III. Copyright

All rights to the Service's content are reserved. The User has the right to download and print whole pages or fragments of the Service on the condition that copyrights and registration rights of marks owned by the City of Szczecin are not violated. No element of the Service may be copied in whole or in part for commercial purposes, electronically transmitted or otherwise modified, linked or used without the prior consent of the City Hall of Szczecin.

IV. Cookies

1. This Privacy Policy also defines the rules for storing and accessing information on the User's devices using cookies files for the provision of electronic services requested by the User.
2. Cookies used by the Controller are safe for the User's Device. Transferring viruses or other unwanted software or malware to your device through cookies is practically impossible. These files allow us to identify the software used by the User and adjust the Service individually to each User. Cookies usually contain the name of the domain from which they originate, their storage time on the Device, and the assigned value.
3. The Controller uses two type of cookies:
 - Session cookies: they are stored on the User's Device and remain there until the end of the browser's session. The stored information is then permanently deleted from the Device's memory. The mechanism of session cookies does not allow collecting any personal data or any confidential information from the User's Device.
 - Persistent cookies: they are stored on the User's Device and remain there until they are deleted. Ending the session of a given browser or turning off the device does not delete them from the User's device. The mechanism of persistent cookies does not allow collecting any personal data or any confidential information from the User's Device.
4. The User has the ability to limit or disable access of cookies to their Device. If you choose this option, the use of the Service will be possible, except for functions that require cookies to operate.

V. Purposes of using cookies

1. The Controller uses the Controller's cookies for the following purposes:
 - Service configuration, authentication of the User in the Service and maintaining the User's session in the Service, implementation of processes necessary for the full functionality of websites,
 - Analyses and research and audience audit,
 - Ensuring the safety and reliability of the Service.
2. The Controller of the Service uses External Cookies for the following purposes:
 - presenting multimedia content of the Service websites which is downloaded from external services,
 - collecting general and anonymous statistic data via analytical tools.

VI. Possibilities of specifying the conditions for storing or accessing Cookies

1. The User may, on their own and at any time, change the cookies settings, specifying the conditions for their storage and access to the User's Device through Cookies. The previously mentioned changes to the settings can be made by the User through the settings of the Internet browser or by configuring the service. In particular, the settings may be modified in such a way that the automatic management of cookies files in the browser's settings is blocked or the User is informed each time cookies are saved on their device. Detailed information on how to use and manage cookies files is available in your software (browser) settings.
2. The User may remove cookies at any time using functions available in the Internet browser used.
3. Limiting the use of cookies may impact some functionalities available on the Service website.